

Approved Minutes

EVERETT TOWNSHIP

REGULAR MEETING

October 18, 2016

1. Call to Order: Supervisor Judy Maike called the meeting to order at 1:00 p.m.
2. Roll call: Present: Roshelle Wright, Brandy Fleming, Judy Maike, Curt Chaffee. Absent: Don Clary.
3. Pledge of Allegiance was led.
4. Agenda Approval: Motion by Curt Chaffee to accept agenda with additions of adding October 11, 2016 minutes for approval, 8C. Extra Funds to Loan Payment, 2nd by Roshelle Wright, all ayes. Motion carried.
5. Approval of Board Minutes of September 20, 2016: Motion by Judy Maike to accept minutes with the following changes, 9B: add Metal bid will continue to stay open, 10A. wrecking yard instead of car lot, 7B: Clerk Roshelle Wright wished to rescind her vote of approval to pay the Schuiteman Attorney invoice for \$2000.00 and add a Caption after 11 for others know these line items were revisited from August 2016 board meeting, 2nd by Roshelle Wright, (ayes) Brandy Fleming, Judy Maike, Roshelle Wright, (nay) Curt Chaffee. Motion carried.
October 11, 2016 Minutes: Motion by Curt Chaffee to accept these said minutes as written, 2nd by Roshelle Wright, all ayes. Motion carried.
6. Public Comment: none.
7. Bills & Financial Transactions
 - A. Treasurer's Financial Report – Treasurer Brandy Fleming reported on the General Checking \$255,117.80 & Tax Account \$283,811.65, report accepted and filed.
 - B. Clerk presents Township Bills - Amount: \$8,790.27. Motion by Clerk Roshelle Wright to pay the October 2016 bills, 2nd by Judy Maike, all ayes. Motion carried.
 - C. Budget Review: Resolution 2016-20 was adopted to transfer funds. Motion by Roshelle Wright, 2nd by Judy Maike. Roll call vote: Roshelle Wright: yes, Brandy Fleming: yes, Judy Maike: yes, Curt Chaffee: yes. (4) Yes, Don Clary Absent. Motion carried. Clerk Wright stated that her figures do not match those of the Treasurer.
8. Unfinished Business:
 - A. Newaygo County Recycling: Rep did not attend.
 - B. Metal Bid: Clerk Roshelle Wright read the three bids received for the scrap metal. The 1st bid by Charlie Dutcher was a 50/50 percentage between himself and the township; the 2nd bid was from Adam Twork for 85/15, with 15 % for the township. The third bid from A-waste would charge a \$200 fee for a “metal only” bin. They would then turn that metal in for scrap and any money received from that sale would be turned over to the Township. Roshelle Wright made a motion to accept Charlie Dutcher's bid of 50/50, 2nd by Curt Chaffee, all ayes. Motion carried. Supervisor will contact Mr. Dutcher for further instructions.
 - C. Extra Paid to loan: Clerk will look up fund number it was posted to in the vault records and this item is tabled until next month.
9. New Business
 - A. Snow plow Bid advertised: Snow plow bid is ready for publishing and will go in this week and run for two weeks.
10. Officer's Reports

- a. Zoning Official/Planning Co./ZBA: Zoning Administrator Robert Hall sadly submitted his resignation dated affective December 1, 2016. Everett Township appreciates all he has done for the board. Robert Hall offered to help guide and transition the person who fill this position. Mike Mohr from Planning Commission was discussed about filling this position, a public notice will also go in this week for an open position for zoning administrator for Everett Township.
 - b. County Commissioner: none.
 - c. Transfer Station: Jeff Craigmyle reported and the transfer station is going well.
 - d. Supervisor: reported on Great Lakes lighting, Judy Maikie will call and look into this matter more of their not being a 2nd light at the transfer station but being billed. Cemetery board reported that two donations of \$2500.00 were made from Deurs, for the cemetery bathrooms, they ask that a plaque be put in their name in their honor for this donation. Judy Maikie also reported on MERS attending an upcoming meeting for a possible switch of our pension plan.
 - e. Clerk – Motion by Roshelle Wright to send Ralph Zimmerman and Mike Mohr each \$70.00 for the training the attended, and a misunderstanding in the \$65.00 per diem pay, 2nd by Curt Chaffee, all ayes. Motion carried.
 - f. Treasurer: Brandy Fleming reported on our new mailbox and our mail has been delayed back over a month.
 - g. Trustees: none.
11. Public Comment: none.
 12. Adjournment was made at 2:40 p.m.

Draft Minutes prepared by Clerk Roshelle Wright
(final updates by Pam Chaffee per 11/15/16 meeting)