

MINUTES

EVERETT TOWNSHIP
REGULAR MEETING
November 17, 2015

1. Call to Order: Supervisor Judy Maike called the meeting to order at 7:05 p.m.
2. Roll call: Full board present: Roshelle Wright, Brandy Fleming, Judy Maike, Don Clary, Curt Chaffee
3. Pledge of Allegiance was led.
4. Agenda Approval: Curt Chaffee made a motion to approve agenda with the addition to add 8B. Resolution 2015-18 Comprehensive Plan and 9C. Contribution Plan Resolution 2015-19, 2nd by Roshelle Wright, all ayes, motion carried.
5. Approval of Board Minutes of October 20, 2015: Roshelle Wright made a motion to accept minutes as written, 2nd Curt Chaffee, all ayes, motion carried.
6. Public Comment: time allowed.
7. Bills & Financial Transactions
 - A. Treasurer's Financial Report – Brandy Fleming reported on financials total of \$239,085.56, tax account \$837.56, report accepted and filed.
 - B. Clerk presents Township Bills - Clerk Roshelle Wright closed out on October 2015 financials, reports included for review, all accounts match to treasurer. November 2015 bill Amount: \$11,568.53, Roshelle Wright made a motion to pay November bills, 2nd by Don Clary, all ayes, motion carried.
 - C. Budget Review: The board reviewed the Budget and Roshelle Wright made a motion to adopt Resolution 2015-20 to transfer funds, 2nd by Don Clary, all ayes, motion carried.
8. Unfinished Business:
 - A. Planning Commission Resolution: Curt Chaffee made a motion to adopt Resolution 2015-16 For the new recommended changes to the ordinance, roll call vote: Curt Chaffee, yes, Don Clary, yes, Judy Maike, yes, Brandy Fleming, no, Roshelle Wright, no. (3 yes, 2 no).
 - C. Comprehensive Plan Resolution 2015-18 to update information, Curt Chaffee made a motion to accept the changes to the updated comprehensive plan, 2nd by Don Clary, Roll call vote: Brandy Fleming, yes, Judy Maike, yes, Don Clary, yes, Curt Chaffee, yes, Roshelle Wright, yes, all ayes, motion carried.
9. New Business
 - A. Snowplow Bid: One bid came in for the 2015-16 snowplow bid, Judy Maike made a motion to adopt the said written bid with T&J Lawn Sprinkling, 2nd by Roshelle Wright, all ayes, motion carried.
 - B. Curt Chaffee MTA Planning Training: Discussion took place for the MTA training in December 2015 for Curt Chaffee to attend up to \$210.00.
 - C. Contribution Plan: Board Resolution 2015-19, Judy Maike made a motion to adopt Resolution 2015-19 to update pension plan requirements, 2nd by Roshelle Wright, roll call vote to adopt Resolution 2015-19 for Pension Plan update, Judy Maike, yes, Brandy Fleming, yes, Roshelle Wright, yes, Don Clary, yes, Curt Chaffee, no. (4 yes/1 no).
10. Officer's Reports
 - a. Zoning Official: none.
 - b. County Commissioner: Update on Big Rapids Morgue.

- c. Transfer Station: Jeff Craigmyle reported on residents being happy with Wednesdays staying open.
 - d. Building Maintenance: door was installed. Jim Maike will look into a tv vs. projector for training, add to new budget.
 - e. Library Board: none.
 - f. Fire Board: none.
 - g. Planning Commission: Curt Chaffee reported on Planning & Zoning updates.
 - h. ZBA: none.
 - i. Supervisor: 1. Judy Maike made a motion for Curt Chaffee & Roshelle Wright to handle the rental of the building, \$10.00 fee for handling, 2nd by Don Clary, all ayes, motion carried. 2. Rental agreement changes need to be made to application. 3. Refrigerator needed cleaning for rentals, Judy Maike reported ~~on employees cleaning up after themselves~~ on all employees cleaning up after themselves at the Everett Township Offices. 4. No cemetery this month, the meeting was cancelled and hopes to reschedule in December 2015, Judy Maike will contact Judy ~~Maike~~ Baker to see if set date can be for December 3, 2015. 5. Tower proposal was discussed and tabled.
 - j. Clerk reported on Election Audit that was performed by the county clerk and how well the audit went for the clerk/election inspectors, the newspaper insert was very informative for our residents, there is a Primary election in March 2015, a new program for test ballots the clerk will be purchasing for under \$40.00 and discussion took place that ~~Jeff Craigmyle~~ Transfer Station Attendant does not need to attend every meeting unless there is an issue.
 - k. Treasurer: none.
 - l. Trustees: none.
 - m. Other Committee Reports: none.
11. Public Comment: time allowed.
 12. Adjournment was at 8:50 p.m.

Minutes prepared by Clerk Roshelle Wright