

# MINUTES

EVERETT TOWNSHIP  
REGULAR MEETING  
December 16, 2014

1. Call to Order: Supervisor Judy Maike called the meeting to order at 7:02 p.m.
2. Roll call: Present: Roshelle Wright, Brandy Fleming, Judy Maike, Don Clary, Curt Chaffee.
3. Pledge of Allegiance was led.
4. Agenda Approval: Curt Chaffee made a motion to approve agenda, 2<sup>nd</sup> by Roshelle Wright, all ayes, motion carried.
5. Approval of Board Minutes of November 18, 2014: Curt Chaffee made a motion to approve said minutes of November 18, 2014 with the correction of #8, the word FIOA TO FOIA, 2<sup>nd</sup> by Don Clary, all ayes, motion carried. Special Meeting November 24, 2014: Curt Chaffee made a motion to approve Special Meeting minutes of November 24, 2014 with the correct of #B. word rewrite to reissue, 2<sup>nd</sup> by Don Clary, all ayes, motion carried.
6. Public Comment: none.
7. Bills & Financial Transactions
  - A. Treasurer's Financial Report – Treasurer Brandy Fleming reported on financial reports, General Checking & Road Fund Balance \$273,919.50, Tax Account: \$3802.70, Fifth Third: Zero, & Trust & Agency; Zero. Report accepted and filed.
  - B. Clerk presents Township Bills - Amount: Clerk Roshelle Wright made a motion to pay the December bills totaling \$33923.76, 2<sup>nd</sup> by Curt Chaffee, all ayes, motion carried.
8. Unfinished Business:
  - A. FOIA policy Adoption: tabled. Need further information included in policy.
9. New Business:
  - A. Resolution 2014-16 Amend Budget, Roshelle Wright made a motion to amend budget, 2<sup>nd</sup> by Judy Maike, all ayes, motion carried. Roll call vote: Roshelle Wright; aye, Brandy Fleming; aye, Judy Maike; aye, Don Clary; aye, Curt Chaffee; aye.
  - B. Budget Review: See attached Resolution 2014-15. No elections for the rest of the year, review standard budget report monthly for any changes, February board meeting will correct the 249 Permit accounts & funds changing the revenue/expense figures for these four line items. Resolution 2014-16 reflects amended accounts.
10. Officer's Reports
  - a. Zoning Official: Robert Hall's report is accepted and filed. Everett Township will keep in mind to add \$120. To Roberts budget for him to attend a workshop. Robert Hall also needs a new colored printer, Roshelle Wright made a motion for a printer purchase up to \$200., 2<sup>nd</sup> by Curt Chaffee, all ayes, motion carried. James Maike will pick up this new printer. Debit 101-373-860 for \$200. To cover this purchase.
  - b. County Commissioner: James Maike reported that the county has received the grant for the new morgue in Big Rapids and the project has started. Also reported on the tower and linking Oceana and Newaygo counties.

- c. Transfer Station: Jeff Craigmyle reported on the Transfer Station and business is doing well, with revenue up. Fremont scrap metal has declined doing scrap business with our township and Judy Maike will look into different avenues for Everett Township to rid of scrap at the Transfer station.
  - d. Building Maintenance: James Maike reported all is good and a new front door will be purchased for the Township in the spring and installed.
  - e. Library Board: Pam Chaffee reported that there are two positions on the library board that are still open and need to be filled.
  - f. Fire Board: Jim Maike is working at the new fire station on internet, the new fire station is up and the firemen are doing business from their new building. The fire board meeting for this month will be at the new building. Jim Maike will look into Everett Township having a smart phone instead of AT&T bill, and see if it is possible for Everett Township to go this route to cut costs.
  - g. Planning Commission: Curt Chaffee gave four resolutions for the Everett Township board to review, #2014-2, #2014-3, #2014-4, and #2014-5. Copies will be attached with the minutes to view. James Maike requested if there were any questions from the board that they contact Ryan Coffee, who helped with the verbiage of the resolutions. Robert Hall thinks the board should contact an attorney to look over all of these resolutions for the correct verbiage. All resolutions were tabled for old business to be re-discussed at the January 2015 board meeting.
  - h. ZBA: none. A publication for zoning board of appeals open positions was put in the times indicator, supervisor Judy Maike will hold interviews within the month.
  - i. Supervisor: Judy Maike gave the clerk Roshelle Wright the Hubbard Law paperwork to file, Judy also spoke with Amerigas on the invoice we received, informed the board of the new prices Everett Township will be getting and to wait to pay this invoice.
  - j. Clerk: Roshelle Wright discussed the new John Hancock policy and a deposit based charge being removed from our account. Clerk will contact John Hancock on this matter. Clerk also reported on the hall rental is busy and asked that Supervisor and Treasurer help with the showing of the hall, key hand out to customers etc.
  - k. Treasurer: Brandy Fleming reported on winter taxes coming in.
  - l. Trustees: none.
  - m. Other Committee Reports: none.
11. Public Comment: update on old Villa mar motel is not open yet and when it does open, taxes will need to be changed, being it is zoned residential and not commerical.
12. Adjournment was at 8:46 p.m.

Minutes prepared by Clerk Roshelle Wright