

APPROVED MINUTES

EVERETT TOWNSHIP
REGULAR MEETING
May 17, 2016

1. Call to Order: Supervisor Judy Maike called the meeting to order at 1:00 p.m.
2. Roll call: Full Board Present: Roshelle Wright, Brandy Fleming, Judy Maike, Don Clary, Curt Chaffee.
3. Pledge of Allegiance was led.
4. Agenda Approval: Motion by Roshelle Wright to accept agenda with additions of; 8A. Zoning Administration 9A. 2016-14 Resolution Pay Scale, 2nd by Curt Chaffee, all ayes. Motion carried.
5. Approval of Board Minutes of April 19, 2016: Motion by Curt Chaffee to accept minutes of April 19, 2016 as written, 2nd by Don Clary, all ayes. Motion carried.
6. Public Comment: Joni Carrier spoke during public comment on a request for Sylvan to make an effort to a conclusion for legal permitting. Everett Township does not have an Ordinance in Everett to regulate, Bob Hall cannot issue permits, and Attorney states Everett should not get involved in these disputes, Everett Township will inquire more information in this matter.
7. Bills & Financial Transactions
 - A. Treasurer's Financial Report – Brandy Fleming reported, accepted & filed: General Checking \$254,130.12, Tax Account \$156.33, total: \$254,286.45.
 - B. Clerk presents Township Bills - Amount: \$23,788.50, Motion made by Roshelle Wright to pay May Bills, 2nd by Curt Chaffee, all ayes. Motion carried. ATT Bill will be looked into to bundle accounts, Deputy Melissa Johnson needs to turn in a separate voucher for cleaning salary.
 - C. Budget Review: Amend Resolution #2016-13 Amend Budget of total \$966.70, Roshelle Wright made a motion to amend budget as written, 2nd by Curt Chaffee. Roll Call vote: Roshelle Wright; yes, Brandy Fleming; yes, Judy Maike; yes, Curt Chaffee; yes, Don Clary; yes. (5) Yes, all in favor. Motion carried. See attached resolution. Transfer funds for unemployment and Insurance.
8. Unfinished Business:
 - A. Zoning Administrator: Curt Chaffee reported asking for Everett Township to back up Zoning ~~administrative~~ administrator Bob Hall with issues in the township, zoning ordinance, and to give him authority when need be with court issues. Bob Hall reported on serious issues in Everett Township that need to be addressed, citations, possible litigation, adding a contingency fund for this attorney purpose. Judy Maike made a motion to add a Contingency fund, \$5,000.00 allocated and transferred, 2nd by Roshelle Wright. Roll call vote: Judy Maike; yes, Don Clary; yes, Curt Chaffee; no, Roshelle Wright; yes, Brandy Fleming; yes, (4) yes, (1) no. motion carried.
9. New Business
 - A. Resolution 2016-14 Pay Scale: Motion by Roshelle Wright, 2nd by Don Clary to approve 2016 pay scale as written, Roll Call Vote: Roshelle Wright; yes, Brandy Fleming; yes, Judy Maike; yes, Don Clary; yes, Curt Chaffee; yes. (5) Yes. Motion carried.

10. Officer's Reports

- a. Zoning Official/Planning/ZBA: Echo Issue, Letters going out, Planning Private Roads, Language needed for Planning Commission, Report submitted, and two people attend citizen planner, Ralph Zimmerman, Mike Mohr, Par Plan Insurance will reimburse \$225.00.
 - b. Transfer Station: none.
 - c. Roads: Projects tabled until June 2016 board meeting.
 - d. Cemetery: Cemetery workshop – July 2016, Motion by Judy Maike to attend, 2nd by Brandy Fleming, all ayes. Motion carried.
 - e. Build Maintenance: Jim Maike ~~reported on resurface of driveway and stripping,~~ recommended sealing and striping driveway and parking lot, septic tank needs pumped, Motion by Curt Chaffee, 2nd Don Clary to have septic pumped, all ayes. Motion carried. Flag pole: Twice off pulley and needed to call someone to repair, LED replacement lights, Picnic table discussion tabled until June meeting on how to secure.
 - f. Supervisor: mailbox catalogue discussed, clerk and Treasurer will choose and order.
 - g. Clerk: Roshelle Wright made a motion to purchase a professional Shredder to not exceed \$240.00, 2nd by Brandy Fleming, all ayes. Motion carried.
 - h. Treasurer: Bank charges analyzed fees; treasurer is challenging and may consider changing banks.
 - i. Trustees: none.
 - j. Other Committee Reports: none.
11. Public Comment June 1, 2016 Jim Maike reserved this building for a meeting on the Lakes.
12. Adjournment: Meeting adjourned at 3:20 p.m.

Minutes prepared by Clerk Roshelle Wright