

# APPROVED MINUTES

EVERETT TOWNSHIP

REGULAR MEETING

June 21, 2016

1. Call to Order: Supervisor Judy Maike called the meeting to order at 1:00 p.m.
2. Roll call: Full Board: Roshelle Wright, Brandy Fleming, Judy Maike, Don Clary, Curt Chaffee.
3. Pledge of Allegiance was led.
4. Agenda Approval: Judy Maike made a motion to accept the agenda with 9D. Mailbox, 9C. Library Appointee, 2<sup>nd</sup> Don Clary, all ayes. Motion carried.
5. Approval of Board Minutes of May 17, 2016: Curt Chaffee made a motion to accept minutes as written with the corrections of; the date of minutes, May 17, not May 19 and 8A. administrative to administrator, 10e. rephrase to Jim Maike recommended sealing and striping driveway and parking lot. 2<sup>nd</sup> by Roshelle Wright, all ayes. Motion carried.  
& May 20, 2016 (Special Meeting): Curt Chaffee made a motion to accept said minutes as written with the following corrections 2. Strike Absent: Curt Chaffee, Roshelle Wright. Chaffee arrived at 5:15 p.m., Roshelle Wright at 5:30 p.m. Add Curt Chaffee present. 2<sup>nd</sup> Roshelle Wright, all ayes. Motion carried.
6. Public Comment: Holly Moon, Newaygo County Treasurer came for her annual meeting to discuss two new employees at the treasurer office window, treasurer luncheon on June 28, 2016, countywide foreclosures at 96, extension on taxes, Gov.pay site. Tom McClintock, property owner of woods n waters, has a issue with prior taxes due on his property, Judy Lindberg and Holly Moon answers what questions he had, Brandy Fleming will try to take the taxes owed to have a court judge removed, need a resolution for Everett Township to be able to strike any fees in this matter.
7. Bills & Financial Transactions
  - A. Treasurer's Financial Report – Brandy Fleming reported on General Checking \$256,031.44, Tax Account \$167.52. Report accepted and filed.
  - B. Clerk presents Township Bills - Roshelle Wright closed out the month of May 2016 financials. June bills amount: \$41,088.47, Roshelle Wright made a motion to pay June 2016 bills, 2<sup>nd</sup> by Don Clary, all ayes. Motion carried.
  - C. Budget Review: Resolution 2016-16 adopted. Roshelle Wright made a motion to adopt resolution 2016-16 to amend the budget total of \$7,110.00, 2<sup>nd</sup> by Don Clary. Roll call vote: Roshelle Wright: yes, Brandy Fleming: yes, Judy Maike: yes, Don Clary: yes, Curt Chaffee: yes. (5) yes. Motion carried.
8. Unfinished Business:
  - A. Road Projects: The board discussed possible road projects for Everett Township, Roshelle Wright made a motion to approve project section 1,12 grub, grade and gravel 8<sup>th</sup> St. between Oak Ave and Pine Ave, cost of \$112,555.00, 2<sup>nd</sup> by Brandy Fleming, Roll call vote: Roshelle Wright: yes, Brandy Fleming: yes, Judy Maike: yes, Don Clary: no, Curt Chaffee: no. (3) yes, (2) no. Motion carried.
9. New Business
  - A. John Hancock Review: Tabled. Curt Chaffee asked for an audit with Gabridge Co. of the pension plan going back ten years at \$200.00 per year. Judy Maike asked for this topic to be tabled until next month.

- B. Audit: Roshelle Wright and Brandy Fleming reported that Gabridge Co. was here for 2 days and stated such a improvement and Gabridge Co. will be attending the July 2016 board meeting to present final audit.
  - C. Library Appoint: Judy Maike represents Everett Township on the library board, this term has expired. Curt Chaffee made a motion to reappoint Judy Maike to represent Everett Township for a 3 year term effective immediately, 2<sup>nd</sup> Don Clary, all ayes. Motion carried.
  - D. Mailbox: Brandy Fleming will change the address to the township hall so our mail can now be delivered to the hall with the new mailbox purchase. Roshelle Wright made a motion for Brandy to change the address to 1516 E. 8<sup>th</sup>, Everett Township Hall, 2<sup>nd</sup> by Judy Maike, all ayes. Motion carried.
10. Officer's Reports
- a. Zoning Official/Planning Co./ZBA: Curt Chaffee reported on easements, private roads for residents of Everett Township, reprinting the zoning ordinance with all the new changes, report accepted and filed.
  - b. County Commissioner: none.
  - c. Transfer Station: Jeffrey Craigmyle reported the transfer station has been a tad slow but all looks great. Report accepted and filed. Roshelle Wright let Jeff Craigmyle know that Everett Township has reimbursed him a check for his phone at \$10.00 a month.
  - d. Supervisor Judy Maike attended the county elected officials meeting, spoke of renewals in counties, road patrol renewal for 10 years, fire board sold a 1979 truck, library board is involved with their summer program, Judy Maike is also attending the cemetery management seminar with Big Prairie officials on July 27, 2016.
  - e. Clerk Roshelle Wright made a motion and asked for an extra \$40.00 for the shredder purchase due to the price increase, clerk will check amazon for pricing on this shredder before any purchase, total price not to exceed \$280.00, 2<sup>nd</sup> by Judy Maike, all ayes. Motion carried.
  - f. Treasurer: none.
  - g. Trustees: Curt Chaffee suggested a motion in regarding confidence in the clerks legal ability to perform her statutory duties as clerk, Judy Maike stated this is under investigation, Brandy Fleming suggested whether or not this topic should be mentioned. Curt Chaffee withdrew his suggested motion.
11. Public Comment: none.
12. Adjournment was at 3:10 p.m.

Minutes prepared by Clerk Roshelle Wright