

DRAFT MINUTES

EVERETT TOWNSHIP

REGULAR MEETING

July 21, 2015

1. Call to Order: The meeting was called to order by Supervisor Judy Maike at 7:05 p.m.
2. Roll call: Full board present: Clerk Roshelle Wright, Treasurer Brandy Fleming, Supervisor Judy Maike, Trustee Don Clary and Trustee Curt Chaffee.
3. Pledge of Allegiance was led.
4. Agenda Approval: Roshelle Wright made a motion to accept the agenda adding 9H: Fire Board Appointee, 2nd by Don Clary, all ayes, motion carried.
5. Approval of Board Minutes of June 16, 2015: Don Clary made a motion to accept the minutes of June 16, 2015 as written, 2nd by Roshelle Wright, all ayes, motion carried.
6. Public Comment: Marian Shook is concerned with the future plans to move the transfer station to M37 Property the township owns, Marian brought the Lady Bird Ac to our attention for the property Everett Township owns on M37, the township will look into this further. Also, property on 16th street in Everett Township owned by Mark Herns. Trustee Curt Chaffee will contact Bob Hall through email regarding this complaint that the buildings and animals on this property may be in violation.
7. Bills & Financial Transactions
 - A. Treasurer's Financial Report – Brandy Fleming submitted her financial report, accepted and filed. General Checking & Road fund balance of \$377,261.62, Tax Account \$94.43, totaling: \$377,356.05.
 - B. Clerk presents Township Bills - Amount: \$14,185.05. (Includes board of review checks for July 2015). Roshelle Wright made a motion to pay July 2015 bills, 2nd by Curt Chaffee, all ayes, motion carried. Clerk will contact Berend's Hendrick Accident Fund insurance to obtain why Everett Township was charged \$81.00 additional funds.
 - C. Budget Review: Clerk included budget review in packets, reported that all funds looked great and needed no changes at this time.
8. Unfinished Business: none.
9. New Business
 - A. a. Meeting Attendance: Robert Hall: (Meeting attendance, vacations, log binder, attorney calls). Curt Chaffee reported on Robert Hall's July report and asked the board to require Robert Hall's attendance at all Planning Commission meetings. The board felt this was a Planning Commission dilemma and to approve Robert Hall's attendance at the Planning Commission meetings when needed or at his preference. The planning commission will continue to discuss this matter at their meetings.
 - b. (Vacations): Everett Township board would like to be notified by Robert Hall when he is taking vacation and give the Township notice ahead of his vacation time taken. The board discussed having a 2nd person to take phone calls etc., in Robert Hall's absence and who this person could be. Clerk Roshelle Wright will contact MTA to see if they have any insight in this matter. Don Clary stated it has always been the Supervisor's duty. This matter is tabled until the next August meeting.

- c. (Log Binder): Everett Township is requesting Robert Hall start a log binder with his duties completed on the field, any citations, permits or enforcements. This subject is tabled for August 2015 meeting.
 - d. (Attorney calls): A motion was made by Judy Maike, 2nd by Roshelle Wright for Robert Hall to have three (3) approvals from 3 board members to be able to contact the Everett Township attorney on matters pertaining to Zoning. Robert Hall can contact MTA free on Thursdays to ask MTA attorney questions, all ayes, motion carried.
- B. Wolverine Electric Easement: Supervisor Judy Maike will ask the Wolverine Company to attend the Everett Township Board meeting for questions the board may have regarding this easement contract, tabled for August 2015 board meeting as well as Jim Maike and Curt Chaffee inquiring more information, the planning commission will look into this easement and report back to the board.
- C. Gas Leak: There was a police call made on 7/12/15 reporting a gas leak on Everett Township property. Police report filed, the matter has been resolved.
- D. COLA: COLA lawsuit fees paid by Everett Township to Hubbard Law totaled \$81,000 from prior years payments, a proposal for a settlement will be coming from the attorneys, Judy Maike the supervisor will request from Brooks and Garfield Township their amount of fees paid, tabled.
- E. A-Waste submitted a bid for dumpsters at our transfer station. Judy Maike will contact and request more information on the actual size of dumpsters, tabled for next board meeting.
- F. MABUS Agreement: Roshelle Wright made a motion to adopt the Fire Board Agreement for helping with mutual aid, no fees included for surrounding municipalities, as written, 2nd by Judy Maike, all ayes, motion carried.
- G. MTA Training for Planning Commission officials: Judy Maike made a motion to accept 4 members; Jim Maike, Curt Chaffee, Ralph Zimmerman, Mike Mohr to attend this MTA training at \$81.00 each for August 25, 2015 in Cadillac, Michigan, 2nd by Don Clary, all ayes, motion carried. The clerk will register and pay with credit card.
- H. Fire Board Appointee: Ralph Zimmerman sent a letter of interest for this position with the fire board, replacing Don Clary. Motion by Judy Maike to accept Ralph Zimmerman's letter of interest and fill the vacancy on the Fire Board, 2nd by Don Clary, all ayes, motion carried.

10. Officer's Reports

- a. Zoning Official: Curt Chaffee read Robert Hall's monthly report, accepted and filed. A discussion took place on the township looking into whether the township can clean up parcels and charge a fee to the property owner's tax bill for our residents.
- b. County Commissioner: Jim Maike reported on county parks, campsites and cabins that are available for usage, an upcoming project at sandy beach on white cloud and a huge thank you to NCRESA for working with Newaygo County with resources and funding.
- c. Transfer Station: Jeff Craigmyle reported on the transfer station, trouble with the overflow of dumpsters and republic changing pick up days to empty trash bins, Supervisor Judy Maike will call Republic and ask questions regarding this matter, Jeff will see if the lawnmower works still and mow the transfer station or discussion took place for Maintenance Jim Maike to mow the transfer station for \$30.00 monthly.
- d. Building Maintenance: Jim Maike reported that the front door will be replaced soon; Jim also is ordering the crash bar from Ebay saving the township funds. Everett Township recently approved up to \$1,000. For this purchase, the clerk Roshelle Wright will reimburse

- Jim Maike if he purchased the supplies as well as Brandy Fleming calling the credit card to make a higher limit amount for usage.
- e. Library Board: Judy Maike reported.
 - f. Fire Board: vacancy taken care of.
 - g. Planning Commission: Curt Chaffee previously reported.
 - h. ZBA: none.
 - i. Supervisor: Trail town meeting for White Cloud promoting trails is on July 28, 2015 at 9:30 a.m. at the city hall, report accepted.
 - j. Clerk: none.
 - k. Treasurer: Tax time has been busy with tax payers.
 - l. Trustees: North Country permits were discussed, concerns regarding inspections, fees, no paper trail submitted from Duane Cruzan, a summary is needed monthly or quarterly from him. The board will ask the building official to come to one of our regular board meetings for any questions the township might have, Judy Maike will request a summary report from the building inspector Duane Crusan.
 - m. Other Committee Reports: none.
10. Public Comment: Discussion for townships hours, a veteran exemption that was taken care of by the board of review.
11. Adjournment was at 8:55 p.m.

Minutes prepared by Clerk Roshelle Wright