

# APPROVED MINUTES

EVERETT TOWNSHIP

REGULAR MEETING

July 19, 2016

1. Call to Order: Supervisor Judy Maike called the meeting to order at 2:02 p.m.
2. Roll call: Full Board: Roshelle Wright, Brandy Fleming, Judy Maike, Don Clary, Curt Chaffee.
3. Pledge of Allegiance was led.
4. Agenda Approval: change date from on minutes to June 21, 2016, Add audit 8A, Judy Maike revised agenda and made a motion to accept as written, 2<sup>nd</sup> by Curt Chaffee, all ayes, motion carried.
5. Approval of Board Minutes of June 21, 2016. ~~May 17, 2016 & May 20, 2016 (Special Meeting)~~
6. Public Comment: Sandy Clark – democratic candidate for state funding, gave a brochure. Craig Grunow came in with residential zoning issues and was asked to come in front of the planning commission for further discussion.
7. Bills & Financial Transactions
  - A. Treasurer's Financial Report – Brandy Fleming reported General Checking \$238,653.70. Tax Account \$168.15.
  - B. Clerk presents Township Bills - Amount: \$11,448.72. Roshelle Wright made a motion to pay July 2016 bills, 2<sup>nd</sup> by Brandy Fleming, all ayes, motion carried.
  - C. Budget Review: 2016-17 Resolution adopted. Roshelle Wright made a motion to adopt Resolution 2016-17 to amend and transfer funds, roll call vote: Roshelle Wright: yes, Brandy Fleming: yes, Judy Maike: yes, Don Clary: yes, Curt Chaffee: yes, all yes, motion carried.
8. Unfinished Business:
  - A. Audit: Joe Verlin presented finished draft audit for the board to discuss or ask any questions, this year's audit was short and all funds in the positive, no over budget expenditures, Accounts payable & Payroll were accurate, improved and clean reporting, result of commitment, adjustments were discussed and explained yearend adjustments for delinquent taxes received and paid, Capital Improvement Plan to earmark dollars for projects, Pay extra on Fire Building Project, 100,000. Rolled over from previous year, still have to budget left over funds in a fund balance to get money into new budget. Overall discussion was a great audit.
9. New Business
  - A. First 5 month Invoices – pay eft or online: first months set of paid invoices include: Att phone & internet, Great Lakes, Consumers. Brandy Fleming made a motion to create online accounts and to pay these bills at the beginning of the month and to try online for a few months, 2<sup>nd</sup> by Roshelle Wright, all ayes, motion carried.
10. Officer's Reports
  - a. Zoning Official/Planning Co./ZBA: Curt Chaffee reported and Robert Hall's report was accepted and filed.
  - b. County Commissioner: none.
  - c. Transfer Station: Jeff Craigmyle reported on Transfer Station and everything looks great. Discussion took place on Moving the transfer station to M37 property owned by Everett Township, the board agreed this property needs maintenance.

- d. Supervisor: Judy Maike handed out a copy of the final end to the cola lawsuit that was finalized. Narco expansion was discussed, a report created in place for tax abatement was discussed.
  - e. Clerk – Shredder has not been purchased yet.
  - f. Treasurer: none.
  - g. Trustees: Curt Chaffee asked for an audit on the pension at \$200. For each year going back ten years. Supervisor tabled.
11. Public Comment: none.
  12. Adjournment was at 3:55. p.m.

Minutes prepared by Clerk Roshelle Wright