

APPROVED MINUTES
EVERETT TOWNSHIP
REGULAR MEETING
September 20, 2016

1. Call to Order: The meeting was called to order by Supervisor Judy Maike at 1:00 p.m.
2. Roll Call: Present: Roshelle Wright, Brandy Fleming, Judy Maike, Curt Chaffee. Absent: Don Clary.
3. Pledge of Allegiance was led.
4. Agenda Approval: Curt Chaffee made a motion to accept the agenda with the following changes, move #8 & #5 down before #11. Move Narco under #6. Add 8A: Attorney Contact Clarification, 2nd by Brandy Fleming, all ayes. Motion carried.
6. Public Comment: none.
9. New Business:
 - A. Narco: Jim Maile from Harbison Walker (Narco) came to the township board meeting to discuss tax abatement and a new product line is being introduced to remain competitive in the business. Aaron Parrish presented documents regarding the new changes, new equipment with the new project totaling \$1.47 million dollars. Mark Guzniczak calculated an estimated abatement total, packet to review was handed out to the board members and a public notice needs to be put in the paper and then ten days following a hearing will be held on October 11, 2016 at 11:00 a.m. at the Everett Township Hall. Judy Maike will get the publication in before this Friday's deadline.
7. Bills & Financial Transactions
 - A. Treasurer's Financial Report: Brandy Fleming reported on the General Checking total of \$254,277.40 and Tax Account total \$47,037.24
 - B. Clerk presents Township Bills – Amount \$26,834.75 for September 2016.. Roshelle Wright made a motion to pay the September 2016 bills totaling \$26,834.75, 2nd Brandy Fleming, all ayes. Motion carried.
 - C. Budget review: no budget items need change at this time, Judy Maike will call Great Lakes to change the light bulb at the transfer station.
9. B. Metal Bid: One bid to open, Judy Maike will call for more clarification of his bid. Metal tabled until October meeting. Judy Maike will also call A Waste service regarding a scrap metal estimate. Metal bids continue to be open.
10. Officer's Report
 - a. Zoning Official/Planning/Zba: Robert Hall zoning administrator's report was accepted and filed. Curt Chaffee reported on wrecking yard to allow a special use permit for the towing operation, a site plan to be submitted in the future. ZBA officials need to be elected. Roshelle Wright will confirm the dates of the board of review, ZBA & Planning to see whose terms need to be appointed.
 - b. County Commissioner: none.
 - c. Transfer Station: Jeff Craigmyle reported that the transfer station is still busy, a fall clean-up was discussed for November 5, 2016, Judy Maike will set that up. Zoning

Administrator Bob Hall was authorized to give out vouchers for residents for clean-up day in November, valid for thirty days.

d. Supervisor Judy Maike reported on the metal bid and working on COLA Bylaws and fire board merger agreement. Supervisor Judy Maike has a concern that there is no term limit for officers on the fire board. Consensus of board is a term limit should be in place. Newaygo County recycling requested a donation from Everett Township. Linda White, Director of recycling offered to attend a upcoming board meeting. Gerber Products intends to go land fill free; MTA workshops discussed and tabled until October 2016.

e. Clerk Roshelle Wright: none.

f. Treasurer Brandy Fleming reported on the costs between townships to have an attorney file papers to the courts regarding old personal property tax. Discussion took place of leaving it alone and adding a notation to each one to reference as uncollectible funds.

g. Trustee: Curt Chaffee reported on the pension audit, and Brandy Fleming would like to invite MERS to a future meeting to discuss pension options.

11. Public Comment: Georgia Burns responded about personal property tax issues with prior treasurers. A policy for contacting the attorney should be in place.

REFERENCE TO AUGUST 2016 MEETING MINUTES CLARIFICATION

8. Unfinished Business

A. Attorney Contact Clarification/Minutes: The board discussed contact with Township Attorney Schuiteman regarding the case with Clerk Roshelle Wright.

7B: Clerk represents August Bills: Clerk Roshelle Wright rescinded her vote to pay Schuiteman Attorney invoice for \$2000.00., the rest of the financials were approved.

7C: Change in minutes: After 7C: include after budget review, Add Planning Commission member filed a complaint of underpaid training. A discussion took place by Curt Chaffee and Judy Maike about hiring a recording secretary.

12. Adjournment was called by the Supervisor Judy Maike at 3:35 p.m.

Minutes prepared by Clerk Roshelle Wright