

**APPROVED MINUTES
EVERETT TOWNSHIP
Regular Meeting
January 21, 2014, 7:00p.m.**

1. CALL TO ORDER- Clerk Wright called the meeting to order at 7:02 p.m.
2. ROLL CALL – Members Present: Clerk- Roshelle Wright, Treasurer- Gloria Reyes, Trustee- Donald Clary & Trustee- Curtis Chaffee.
Members Absent: Supervisor- Judy Maike.
3. PLEDGE OF ALLEGIANCE.
4. PUBLIC COMMENT - none.
5. AGENDA APPROVAL – Motion by Chaffee, 2nd by Reyes to accept the Agenda with the addition of Fiscal Budget to unfinished business. All ayes, motion carried.
6. MINUTES APPROVAL - Approval of Regular Meeting Minutes of December 17, 2013.
Motion by Chaffee, 2nd by Clary to approve said minutes as written. All ayes, motion carried.
7. UNFINISHED BUSINESS
 - A. Transfer Station – Protocol for closing the Transfer Station when it is scheduled to be open was discussed. ~~It was decided that in the future the Supervisor must contact 3 Board Members for approval~~ THE BOARD AGREES THAT IN UNEXPECTED SITUATIONS THE SUPERVISOR HAS THE AUTHORITY TO MAKE THE CALL TO CLOSE THE TRANSFER STATION. Motion by Chaffee, 2nd by Clary to approve Proposals 1&2 (see attached proposals) pertaining to metal salvage and re-sellable non scrap items. All ayes, motion carried.
 - B. Fiscal Budget – Chaffee addressed contingency monies, Clerk informed him yes we do this. Budget time is coming up; Clerk will work with Supervisor and Treasurer on preparing the 2014-15 Budget.
8. NEW BUSINESS
 - A. Zoning Administrator Meeting Attendance - Motion by Wright, 2nd by Chaffee to make it non-mandatory for the Zoning Administrator to attend the Regular Monthly Board Meetings. All ayes, motion carried. Bob Hall will still submit a written monthly report for Board Members.
 - B. Posters needed – the board approved the purchase of the OSHA Compliance poster.
 - C. Resolutions to approve millage renewal proposals –
 - 1) **Resolution 2014-1 to Renew Fire Millage**- tabled.
Discussion was held concerning why the township pays that much money. It was decided to invite Tom Worden and Shirley Schmidt from the fire board to meet with the township board to explain the amount and where the funds are being used.
 - 2) **Resolution 2014-2 to Renew Cemetery Millage** – Motion by Wright, 2nd by Chaffee to approve Resolution 2014-2 to renew Cemetery Millage. By roll call vote the following voted Aye: Chaffee, Clary, Wright, Reyes. Nay: none. Abstain: none. Absent: Maike. Motion carried.

3) **Resolution 2014-3 to Renew Road Millage** – Motion by Wright, 2nd by Chaffee to approve Resolution 2014-3 to renew Road Millage. By roll call vote the following voted Aye: Chaffee, Clary, Wright, Reyes. Nay: none. Abstain: none. Absent: Maike. Motion carried.

D. Ncedo Commitment – Clerk will inform Ncedo the township will not be committing to any financial support at this time.

E. Cemetery Meeting – the January 23, 2014 Cemetery meeting has been cancelled.

9. **BILLS & FINANCIAL TRANSACTIONS**

A. Clerk presents Township Bills – Motion by Reyes, 2nd by Chaffee to pay bills totaling \$12,018.28. All ayes, motion carried.

B. Treasurer’s Financial Report – Balances as of December 31, 2013: General Fund: \$179,868.05; Trust & Agency: \$3,080.93; Tax Account: \$65,770.60; Fifth Third CD (2621): \$36,736.11. Motion by Chaffee, 2nd by Clary to accept Treasurer’s report. All ayes, motion carried.

10. **OFFICER’S REPORTS**

A. Zoning Official – Report read by Chaffee. January 2014 zoning report received and filed.

B. County Commissioner – Jim Maike reported – County employees will now pay a percentage of their healthcare ins.; NC Mapping Committee is redoing county maps, Jim is the chair of this committee and the next meeting is January 22 at 1:00pm in the county building; CONGRESSMAN BILL HUIZENGA AND STATE REPRESENTATIVE JON Bumstead came to ride snowmobiles on NC trails with Jim.

C. Transfer Station- Ron Thorne and Jeff Craigmyle both attended meeting. Thorne reported they will begin using punch cards again starting next Saturday, the cards will be \$10.00 each and some of the wording will be crossed out to make the wording correct. Thorne needs more change, \$80.00 in ones and fives. Gloria will take care of the change and make sure Thorne has it for Saturdays. The transfer station will now be accepting car batteries; Thorne will dispose of the batteries properly and the Township will receive 35% of the profit.

D. Building Maintenance – Jim Maike reported he repaired the frozen pipes at the transfer station; he checked the thermostat that Hall reported as broken, it was not broken, the blower was just running.

E. Library Board – none.

F. Fire Board – Clary reported the fire barn has been started.

G. Planning Commission – Jim Maike informed members Pam Chaffee is doing an excellent job typing; reported on the master plan; noted Zoning Administrator Bob Hall is still needed at the monthly planning meetings. Clary questioned how the zoning ordinance addresses Bulls &/or Studs and reported a stud horse was loose. Chaffee will explore the statute regarding bulls/studs.

H. ZBA – none.

I. Supervisor – Clerk Wright read the Supervisors report, filed and attached to minutes.

J. Clerk –Wright reported on the new accounting system; informed members that the payroll checks will now be available at the regular monthly meeting.

- K. Treasurer – nothing.
- L. Trustees – nothing.
- M. Other Committee reports – none.
- 11. PUBLIC COMMENT – time was allowed.
- 12. MEETING ADJOURNED at 8:30pm.

Submitted by Melissa Johnson – Deputy Clerk