

**Approved Minutes
Everett Township Board
Regular Meeting**

October 15, 2013, 7:00p.m.
Township Hall
1516 E. 8th Street, White Cloud, MI 49349

MINUTES

1. CALL TO ORDER – Supervisor Judy Maike called the meeting to order at 7:03 p.m.
2. ROLL CALL – Members Present: Supervisor- Judy Maike, Clerk- Roshelle Wright, Treasurer- Gloria Reyes & Trustee- Curtis Chaffee.
Members Absent: Trustee- Donald Clary.
3. PLEDGE OF ALLEGIANCE.
4. PUBLIC COMMENT - none.
5. AGENDA APPROVAL – Motion by Chaffee, 2nd by Reyes to accept the Agenda with the addition of Resolution 2013-12 to unfinished business. All ayes, motion carried.
6. MINUTES APPROVAL - Approval of Regular Meeting Minutes of September 17, 2013. Motion by Chaffee, 2nd by Reyes to approve said minutes as written. All ayes, motion carried.
Approval of Special Meeting Minutes of September 26, 2013. Motion by Maike, 2nd by Chaffee to approve said minutes as written. All ayes, motion carried.
7. NEW BUSINESS
 - A. Derek: Audit – Derek went over all financial statement of the audit explaining the errors and deficits. There were new issues as well as repeated errors of prior audit that were individually reviewed. Derek addressed each issue so the full board understood what was going on within funds and options needed to go forward.
 - B. Newsletter Deadline: November 1, 2013.
 - C. Transfer Station Details – tabled. Special meeting scheduled for October 22, 2013 to deal with Transfer Station.
8. UNFINISHED BUSINESS
 - A. Planning Commission Vacancy – two applicants applied. Motion by Maike, 2nd by Wright to appoint Pamela Chaffee as Planning Commission Member. Aye: Reyes, Wright, Maike. Nay: none. Abstain: Chaffee. Absent: Clary. Motion carried.
 - B. Resolution 2013-12 – tabled until special meeting on October 22, 2013.
9. BILLS & FINANCIAL TRANSACTIONS
 - A. Clerk presents Township Bills – Motion by Wright, 2nd by Reyes to pay bills totaling \$12,661.05. All ayes, motion carried.
 - B. Treasurer’s Financial Report – Balances as of September, 2013: General Fund: \$68,923.41; Trust & Agency: \$3,080.93; Tax Account: \$2,172.75; Fifth Third CD: \$36,736.11; Independent Bank CD (4327): \$33,391.88; Independent Bank CD (4336): \$16,051.38. Treasurer’s report received. Motion by Wright, 2nd by Reyes to cash in

cd's and put into general fund. Upon roll call vote the following voted – Aye: Reyes, Wright, Chaffee, and Maike. Nay: none. Absent: Clary. Motion carried.

10. OFFICER'S REPORTS

- A. Zoning Official – Reported. Motion by Wright, 2nd by Reyes to approve Bob Hall to attend MTA Conference costing \$170.00. All ayes, motion carried.
- B. County Commissioner – Jim Maike reported – Maike will tour the Transfer Station in Petoskey.
- C. Transfer Station Manager- none.
- D. Building Maintenance – Jim Maike reported the painting has been completed.
- E. Library Board – Supervisor Maike reported the library is considering offering PC classes to the public.
- F. Fire Board – Ground breaking ceremony was last month.
- G. Planning Commission – Jim Maike informed the board that the survey has 15 questions for the open house residents. They are working on rezoning M37 with Ryan Coffee; need 10-15 pages of typing done and would like ~~type~~ *typist* to attend the next planning commission meeting.
- H. ZBA – none.
- I. Supervisor – Maike reported an attorney will cost \$225 to review the tower contract; provided new information on the affordable health care act, *tabled*.
- J. Clerk – Clerk Wright will be working with Big Prairie Clerk in January 2014.
- K. Treasurer – nothing.
- L. Trustees – nothing.
- M. Other Committee reports – none.

11. PUBLIC COMMENT – time was allowed.

12. MEETING ADJOURNED at 9:25p.m.

Submitted by Melissa Johnson – Deputy Clerk