

**APPROVED MINUTES  
EVERETT TOWNSHIP  
Regular Meeting  
October 21, 2014, 7:00 p.m.**

1. CALL TO ORDER- Supervisor Maike called the meeting to order at 7:03 p.m.
2. ROLL CALL – Members Present: Supervisor- Judy Maike, Treasurer- Brandy Fleming, Trustee- Donald Clary & Trustee- Curtis Chaffee.  
Members Absent: Clerk- Roshelle Wright.
3. PLEDGE OF ALLEGIANCE.
4. PUBLIC COMMENT – Jon Bumstead State Representative attended to answer any questions from the board.
5. AGENDA APPROVAL – **Motion by Chaffee, 2<sup>nd</sup> by Clary to accept the Agenda with the addition of CD, 2015 Trash Day and Election Food Allowance to New Business and FOIA to Unfinished Business. All ayes, motion carried.**
6. MINUTES APPROVAL - Approval of Regular Meeting Minutes of September 16, 2014.  
**Motion by Fleming, 2<sup>nd</sup> by Maike to approve said minutes as presented. All ayes, motion carried.**
7. UNFINISHED BUSINESS
  - A. FIOA- Supervisor Maike handed out an example Newaygo County’s FOIA Policy and Procedures for members to review and asked that they be ready to address a policy at next month’s meeting.
8. NEW BUSINESS
  - A. Duane Cruzan Contract – tabled.
  - B. Audit Response – much discussion took place regarding the Audit Response. Chaffee will contact Cary Vaughn with the State to get clarification on a few things. Clerk will schedule a special meeting next week to address the Audit Response and the Budget.
  - C. Snow Plow Bids – Supervisor Maike opened the 1 bid received. **Motion by Maike, 2<sup>nd</sup> by Clary to accept the bid from T&J’s Lawn Sprinkling Company to plow the Township Hall and Transfer Station for the winter of 2014-15. Ayes-3; Nay-1; Motion carried.**
  - D. Library Per Diem – Supervisor Maike informed members the Library per diem pay only applies to elected library board members and not those appointed as representatives; so the pay the representatives have been receiving is ok.
  - E. CD – Treasurer noted the CD will be maturing this month. **Motion by Chaffee, 2<sup>nd</sup> by Maike to cash in the CD and place the monies into the General Fund. Upon roll call vote the following voted Aye: Fleming, Maike, Clary, Chaffee; Nay: none; Absent: Wright. Motion carried.**
  - F. 2015 Trash Day – will be Saturday May 16, 2015 from 9am-4pm. Supervisor Maike will be asking the public for volunteers in her newsletter section. Representative

Bumstead stated he will volunteer and bring lunch and asked that the Supervisor would remind him.

- G. Food Allowance For Election Workers - **Motion by Chaffee, 2<sup>nd</sup> by Maike that from this point forward Everett Township will no longer provide food for any township employees or workers. All ayes, motion carried.**

9. **BILLS & FINANCIAL TRANSACTIONS**

A. Treasurer's Financial Report – Balances as of September 30, 2014: General Fund: \$232,755.51; Trust & Agency: \$0; Tax Account: \$346,799.68; Fifth Third CD (2621): \$36,929.21. Treasurer's Financial Report accepted.

B. Clerk presents Township Bills – Some discussion took place on the check written for the FOIA coordinator. It was decided to void the check and get an opinion on it and also to address the issue in the FOIA Policy. **Motion by Clary, 2<sup>nd</sup> by Maike to pay bills totaling \$23,989.82. Aye: Maike, Fleming, Clary; Nay: Chaffee. Motion carried.**

10. **OFFICER'S REPORTS**

A. Zoning Official – written report submitted.

B. County Commissioner – none.

C. Transfer Station- Jeff Craigmyle attended the meeting and reported. Supervisor Maike would like to the Board to consider opening up the transfer station one additional evening during the week between April and September of 2015; Maike asked for Board approval to close of the transfer station when the dumpsters are full; informed members the garage is empty as all the scrap metal has been removed and taken to Fremont Metal. Maike would like to address a few things in the newsletter pertaining to the transfer station like no paint, no loose garbage etc.

D. Building Maintenance – none.

E. Library Board – Pam Chaffee reported: they are still in need of two members.

F. Fire Board – Clary reported they expect to hold their next meeting in the new building.

G. Planning Commission – Curt Chaffee stated they needed a signed copy of Resolution 2014-10 so they can distribute. PC is currently working on reviewing the ordinances.

H. ZBA – Chaffee reported the hearing decision of the ZBA was to deny the special use variance and uphold the zoning ordinance. Supervisor Maike noted Roger Smith resigned as ZBA member.

I. Supervisor – Maike reported: received a letter from MI State Tax Commission and gave members a copy of her reply letter; Maike heard back from John Hancock and informed Chaffee that he did fill out the application. Chaffee asked members to consider not funding the pension plan the next time they prepare the budget.

J. Clerk – none.

K. Treasurer – nothing.

L. Trustees – nothing.

M. Other Committee Reports – none.

11. PUBLIC COMMENT – time was allowed.

12. MEETING ADJOURNED at 9:57 p.m.

Submitted by Melissa Johnson – Deputy Clerk