

**APPROVED MINUTES
EVERETT TOWNSHIP
Regular Meeting
November 18, 2014, 7:00 p.m.**

1. CALL TO ORDER- Supervisor Maike called the meeting to order at 7:00 p.m.
2. ROLL CALL – Members Present: Supervisor- Judy Maike, Clerk- Roshelle Wright, Treasurer- Brandy Fleming, Trustee- Donald Clary & Trustee- Curtis Chaffee.
Members Absent: none.
3. PLEDGE OF ALLEGIANCE.
4. PUBLIC COMMENT – none.
5. **AGENDA APPROVAL – Motion by Maike, 2nd by Clary to accept the Agenda with the addition of Audit Response to Unfinished Business and Meeting time change to New Business and the moving of Officer’s Reports to the first order of business following minutes approval. All ayes, motion carried.**
6. **MINUTES APPROVAL - Approval of Regular Meeting Minutes of October 21, 2014. Motion by Clary, 2nd by Wright to approve said minutes as presented. All ayes, motion carried.**
Approval of Regular Meeting Minutes of October 29, 2014. **Motion by Maike, 2nd by Clary to approve said minutes as presented. All ayes, motion carried.**
7. OFFICER’S REPORTS:
 - A. Zoning Official – written report submitted.
 - B. County Commissioner – Jim Maike reported: Newaygo and Mecosta County will be teaming up to build a morgue in Big Rapids for which the County received a \$600,000 grant to go towards; Newaygo and Oceana County dispatch will be putting up a new tower with a direct link between them; County is once again dealing with health care cost increases.
 - C. Transfer Station- Jeff Craigmyle attended the meeting and reported. Supervisor Maike informed members that the township has not yet received a check from Fremont Metal for scrap metal, she will be contacting them.
 - D. Building Maintenance – Jim Maike informed members that Georgia Burns shed has been removed from behind the hall and her key returned.
 - E. Library Board – Pam Chaffee reported: there is a meeting tomorrow morning; Library Board is still in need of two members.
 - F. Fire Board – Don Clary reported: Fireboard meeting tomorrow will be at city hall. Pam Chaffee informed the Board there will be a walk through at the new Fire Station tomorrow November 19th at 11:00am.
 - G. Planning Commission – Curt Chaffee reported: working on a public notice for M37 corridor changes and is reviewing the zoning ordinances making any necessary changes.
 - H. ZBA – none.
 - I. Supervisor – Judy Maike: reported she has notified Consumers of intersection light at 8th & M-37 being out; She contacted Attorney Schuiteman in regards to billing for

consult with citizen about hog farm, he will look into it; Maike reminded members BOR is scheduled to meet December 9th at noon; Informed board members she needs signatures for Road Commission contract for repairs to Oak Ave; Maike brought up Adoption of Public Records Inspection Policy; Maike informed members our township is not currently participating in the Federal FEMA program, she requested an application and the township has one year to complete it if we decide to participate; Maike attended 2 recycling meetings hosted by Newaygo County.

- J. Clerk – Roshelle Wright reported: the election went good and has been closed out and approved by the Board of Canvassers; Cemetery meeting this Thursday at 7pm.
- K. Treasurer – Brandy Fleming reported: the cd has been cashed in and deposited into the general fund; received the revenue sharing; reminded members that a credit card policy is needed.
- L. Trustees – Curt Chaffee had a couple questions for the clerk; Chaffee noted the township doesn't need 11 copies of the Planning and Zoning News. It was decided that only 1 copy is needed for the Zoning Administrator.
- M. Other Committee Reports – none.

8. UNFINISHED BUSINESS

- A. ~~FOIA~~ FOIA- tabled.
- B. Resolution 2014-5/6 changed to Resolution 2014-6/7 – noted.
- C. Audit Response – needs to be made by December 5, 2014. A Special meeting was scheduled for Monday, November 24 at 9am to form the audit response and amend the budget.

9. NEW BUSINESS

- A. Amend Budget – tabled until special meeting November 24th.
- B. Laptop – Planning & Supervisor Invoice – after much discussion, **motion by Maike, 2nd by Chaffee to pay White Cloud Computer Services \$100 for cleaning and upgrading the planning commission/supervisors laptop. All ayes, motion carried.**
- C. Cooley Resignation – Sarah Cooley has resigned from the planning commission. Clerk will run an ad in the Indicator for 1 week advertising vacancies on the Planning Commission and the ZBA.
- D. Meeting Time Change – was discussed, no changes made.

10. BILLS & FINANCIAL TRANSACTIONS

- A. Treasurer's Financial Report – Balances as of October 31, 2014: General Fund: \$218,967.22; Trust & Agency: \$0; Tax Account: \$1,225.08; Fifth Third CD (2621): \$36,929.21. Treasurer's Financial Report accepted.
- B. Clerk presents Township Bills – **Motion by Wright, 2nd by Chaffee to pay bills totaling \$22,344.21. All ayes, motion carried.**

11. PUBLIC COMMENT – time was allowed.

12. MEETING ADJOURNED at 8:40 p.m.

Submitted by Melissa Johnson – Deputy Clerk