

**APPROVED MINUTES  
EVERETT TOWNSHIP  
Regular Meeting  
May 20, 2014, 7:00 p.m.**

1. CALL TO ORDER- Supervisor Maike called the meeting to order at 7:00 p.m.
2. ROLL CALL – Members Present: Supervisor- Judy Maike, Clerk- Roshelle Wright, Treasurer- Brandy Fleming, Trustee- Donald Clary & Trustee- Curtis Chaffee.  
Members Absent: none.
3. PLEDGE OF ALLEGIANCE.
4. PUBLIC COMMENT – Newaygo County Treasurer Holly Moon updated the board on what is going on at the County Treasurers office.
5. AGENDA APPROVAL – Motion by Clary, 2<sup>nd</sup> by Chaffee to accept the Agenda with the addition of Special Meeting Minutes of May, 6, 2014 to 6. Minutes Approval and Budget Report to 8.G. New Business. All ayes, motion carried.
6. MINUTES APPROVAL - Approval of Regular Meeting Minutes of April 15, 2014. Motion by Chaffee, 2<sup>nd</sup> by Clary to approve said minutes with corrections to 10.I. changing pesticide to herbicide and to 10.K. striking all wording and adding Treasurer reported. All ayes, motion carried. Approval of Special Meeting Minutes of May 6, 2014. Motion by Wright, 2<sup>nd</sup> by Chaffee to approve said minutes as written. All ayes, motion carried.
7. UNFINISHED BUSINESS
  - A. Road Project Estimates – tabled.
8. NEW BUSINESS
  - A. 2014 Brine Bid – Motion by Chaffee, 2<sup>nd</sup> by Clary to accept the brine bid from D & B Brine for \$10,920.00 for 104,000 gallons at \$0.105 per gallon. All ayes, motion carried.
  - B. Property for sale – Township properties available in the Tax Foreclosure Sale were discussed, it was decided not to bid on any.
  - C. Audit Approval – Motion by Chaffee, 2<sup>nd</sup> by Clary to contact the State Treasurer’s office and request Derek or someone representing the Treasurer’s office come, discuss and justify the numbers from the last audit. All ayes, motion carried. Clerk will contact State Treasurer’s office to request a meeting as well as Gabridge & Company to inform them of a hold on the audit.
  - D. Newsletter – the newsletter errors were discussed. Motion by Chaffee, 2<sup>nd</sup> by Clary to not send out the newsletter. All ayes, motion carried.
  - E. Trash Day Update – half off trash day went well. The need for a landline at the transfer station was discussed. Motion by Wright, 2<sup>ns</sup> by Chaffee to cancel the transfer station landline. All ayes, motion carried.
  - F. Resolution 2014-05 Transfer Funds – Motion by Wright, 2<sup>nd</sup> by Clary to adopt Resolution 2014-05. Upon roll call vote the following voted Aye: Maike, Wright, Fleming, Clary, Chaffee; Nay: none; Abstain: none. Motion carried.

- G. Budget Report – Chaffee had some questions and expressed his concerns regarding excessive spending in certain areas. Some discussion took place in regards to the transfer station scrap metal. It was decided the Clerk will add a line item “Scrap Metal Sales” under the transfer station.

9. BILLS & FINANCIAL TRANSACTIONS

- A. Clerk presents Township Bills – Motion by Maike, 2<sup>nd</sup> by Clary to pay bills totaling \$19,345.20. Ayes: Maike, Fleming, Clary, Wright; Nays: Chaffee. Motion carried.
- B. Treasurer’s Financial Report – Balances as of April 30, 2014: General Fund: \$13,301.12; Trust & Agency: \$59.33; Tax Account: \$171.96; Fifth Third CD (2621): \$36,846.43. Treasurer Fleming informed the board the township credit card was in the previous treasurers’ name. Motion by Fleming, 2<sup>nd</sup> by Chaffee for Fleming to close the 5/3<sup>rd</sup> Credit Account in Gloria Reyes name and look into a new credit card. All ayes, motion carried.

10. OFFICER’S REPORTS

- A. Zoning Official – written report submitted.
- B. County Commissioner – Judy Maike reported for Jim Maike. New road maps are being printed and will be here soon; Jim will be teaching an ORV Safety Class on June 7, 2014 at the County Building.
- C. Transfer Station- Jeff Craigmyle attended the meeting and reported things are running smoothly.
- D. Building Maintenance – Judy reported Jim will be fixing the siding that came off the hall.
- E. Library Board – Pam Chaffee reported they will be reviewing the new budget at the meeting tomorrow; fundraiser last month went well and was matched by the Fremont Area Foundation.
- F. Fire Board – Clary reported they are working on the new building every day.
- G. Planning Commission – Chaffee reported they are waiting on a couple maps then the master plan is done; they are tweaking the blight ordinance for clarity.
- H. ZBA – none.
- I. Supervisor –Maike informed members it might be worth it to have an attorney look over the tower contract, in other tower contracts you receive more money with every antenna added; Cola meets every other month for its regular meeting and the off month they hold a staff meeting, they send those meeting notices to the Clerk and she needs to post them. Maike is attending MTA on the road in Big Rapids on June 10, Maike paid the \$99 fee and if there is money in the Supervisors budget for it she would like to be reimbursed.
- J. Clerk – nothing.
- K. Treasurer – nothing.
- L. Trustees – Chaffee would like know the proper road funds before proceeding with any road projects. Maike will get ahold of Kelly at Road Commission and get a priorities list from him. Maike would like Clerk to check into alternatives to Carbonite that are free.
- M. Other Committee reports – none.

11. PUBLIC COMMENT – time was allowed. Pam Chaffee reported she looked into the question the board had regarding the payment change in the Fire Board Authority amount due. She informed the board the difference is in the interest rate, the new interest figures were on the disk given to the Clerk.
12. MEETING ADJOURNED at 9:20 p.m.

Submitted by Melissa Johnson – Deputy Clerk