

**APPROVED MINUTES  
EVERETT TOWNSHIP  
Regular Meeting  
July 15, 2014, 7:00 p.m.**

1. CALL TO ORDER- Supervisor Maike called the meeting to order at 7:00 p.m.
2. ROLL CALL – Members Present: Supervisor- Judy Maike, Treasurer- Brandy Fleming, Trustee- Donald Clary & Trustee- Curtis Chaffee.  
Members Absent: Clerk- Roshelle Wright.
3. PLEDGE OF ALLEGIANCE.
4. PUBLIC COMMENT – none.
5. AGENDA APPROVAL – Motion by Maike, 2<sup>nd</sup> by Clary to accept the Agenda as presented.  
All ayes, motion carried.
6. MINUTES APPROVAL - Approval of Regular Meeting Minutes of June 17, 2014. Tabled. It was decided from now on the treasurer’s report will reflect the bank statements as she receives them; whereas the general fund will be labeled as the General Account which will include the General Fund and the Road Fund. The clerk will present the total of the bills paid from the previous month; as well as the vouchers and totals of the current month’s bills and payroll. Approval of Special Meeting Minutes of July 2, 2014. Motion by Maike, 2<sup>nd</sup> by Chaffee to approve said minutes as written. All ayes, motion carried.
7. UNFINISHED BUSINESS
  - A. none
8. NEW BUSINESS
  - A. Resolution 2014-05 Credit Card Policy – tabled.
  - B. Resolution 2014-06 Investment Policy – tabled.
  - C. Resolution 2014-07 Personal Property, Mail, Supplies - tabled. Motion by Maike, 2<sup>nd</sup> by Chaffee to table resolutions 2014-05, 2014-06, 2014-07 until next month. All ayes, motion carried.
9. BILLS & FINANCIAL TRANSACTIONS
  - A. Clerk presents Township Bills – Motion by Fleming, 2<sup>nd</sup> by Maike to pay bills totaling \$21,306.14. Aye: Maike, Fleming, Clary; Nay: Chaffee. Motion carried.
  - B. Treasurer’s Financial Report – Balances as of June 30, 2014: General Fund: \$235,046.93; Trust & Agency: \$0; Tax Account: \$0.39; Fifth Third CD (2621): \$36,846.43. Motion by Chaffee, 2<sup>nd</sup> by Maike to accept Treasurer’s Financial Report. All ayes, motion carried.
10. OFFICER’S REPORTS
  - A. Zoning Official – written report submitted.
  - B. County Commissioner – none.
  - C. Transfer Station- Jeff Craigmyle attended the meeting and reported. Some discussion took place regarding the dumpsters. Chaffee recommended getting rid of the big 30 yard dumpster at the transfer station and replacing it with another 13 yard dumpster. Maike will contact Republic Services. Chaffee suggested the township purchase a

push mower for the transfer station and have transfer station attendant do the mowing out there.

- D. Building Maintenance – Judy Maike reported Georgia Burns does want her shed from the behind the township hall. Clary offered to help her remove it.
  - E. Library Board – Pam Chaffee reported business as usual; WCPS new representative is Marsha Laninga.
  - F. Fire Board – Ron Larson, Everett Township Representative to the Fire Board Building Authority, reported construction has been slow due to weather but things are starting to move along. Projected completion date is September 14, 2014.
  - G. Planning Commission – Curt Chaffee reported the board has received the proposed changes to the Comprehensive Master Plan to review. Chaffee asked that members please review the changes and send questions, recommendations and comments to him via email.
  - H. ZBA – none.
  - I. Supervisor –Maike handed out estimates from the road commission, tabled; Informed members of Cemetery meeting at chapel on July 24 to discuss upgrades at the chapel; Talked with Orkin and the township does not have a contract with them; was contacted by the assessor Matt Frain in regards to a upcoming bill for the township for reassessment of the township parcels.
  - J. Clerk – none.
  - K. Treasurer – none.
  - L. Trustees – none
  - M. Other Committee reports – next Board of Review meeting Tuesday, July 22, 2014 at 12:00 p.m.
- 11. PUBLIC COMMENT – none.
  - 12. MEETING ADJOURNED at 8:38 p.m.

Submitted by Melissa Johnson – Deputy Clerk