

**APPROVED MINUTES
EVERETT TOWNSHIP
Regular Meeting
September 16, 2014, 7:00 p.m.**

1. CALL TO ORDER- Supervisor Maike called the meeting to order at 7:00 p.m.
2. ROLL CALL – Members Present: Supervisor- Judy Maike, Clerk- Roshelle Wright, Treasurer- Brandy Fleming, Trustee- Donald Clary & Trustee- Curtis Chaffee.
Members Absent: none.
3. PLEDGE OF ALLEGIANCE.
4. PUBLIC COMMENT – none.
5. AGENDA APPROVAL – **Motion by Maike, 2nd by Clary to accept the Agenda with the addition of Master Plan Distribute to New Business. All ayes, motion carried.**
6. MINUTES APPROVAL - Approval of Regular Meeting Minutes of August 19, 2014. **Motion by Maike, 2nd by Clary to approve said minutes with corrections to 10 A- strike “Resolution 2014-10”, strike “6%”, fluctuating spelling correction, strike “By statue” and add “advised that” after Gabridge & Gabridge; 10 B – strike “\$13,854.22” and “Road Fund \$233,255.30” and add the two amounts together under General Fund; 11 K strike all wording . All ayes, motion carried.** Approval of Special Meeting Minutes of August 26, 2014. **Motion by Wright, 2nd by Maike to approve said minutes with corrections to 6 A – change “regulations” to “recommendations”, add “necessary” after A repayment of interfund loan is, strike “and 6% interest added for this short term financial set up for cash flow needs, created by the timing of the property tax calendar year and disbursements”. All ayes, motion carried.** Approval of Special Meeting Minutes of August 28, 2014. **Motion by Maike, 2nd by Wright to approve said minutes as written, with no corrections. All ayes, motion carried.**
7. UNFINISHED BUSINESS
 - A. None
8. NEW BUSINESS
 - A. Adopt updated Comprehensive Plan – **Motion by Maike, 2nd by Clary to adopt the comprehensive plan as prepared by the planning commission and approve Resolution 2014-10 Resolution of Plan Distribution. Aye: Maike, Wright, Fleming, Clary, Chaffee. Nay: none. Motion carried.**
 - B. Master plan distribute – addressed.
 - C. Resolution 2014-11 Amending Budget – **Motion by Wright, 2nd by Clary to approve Resolution 2014-11 Amending the Budget. Aye: Maike, Wright, Fleming, Clary. Nay: Chaffee. Motion carried.**
9. BILLS & FINANCIAL TRANSACTIONS
 - A. Clerk presents Township Bills – **Motion by Wright, 2nd by Maike to pay bills totaling \$23,999.82. Aye: Maike, Fleming, Clary, Wright; Nay: Chaffee. Motion carried.**
 - B. Treasurer’s Financial Report – Balances as of August 31, 2014: General Fund: \$221,973.12; Trust & Agency: \$0; Tax Account: \$31,351.19; Fifth Third CD (2621):

\$36,929.21. **Motion by Wright, 2nd by Fleming to accept Treasurer's Financial Report. All ayes, motion carried.**

10. OFFICER'S REPORTS

- A. Zoning Official – none.
- B. County Commissioner – none.
- C. Transfer Station- Jeff Craigmyle attended the meeting and reported; the big roll off has been removed and the three small dumpsters seem to be adequate for now; noted that we are running out of space to store the scrap metal. Supervisor Maike informed members of a meeting held at the county building in regards to recycling in Newaygo County and stated there will be another meeting on October 3rd. Trustee Chaffee mentioned cutting out some of the outside lighting at the transfer station would be a good way to reduce the electric bill.
- D. Building Maintenance – Jim Maike looked at the furnace but needed Ron Larson to come fix it; sprayed the weeds in the parking lot.
- E. Library Board – Pam Chaffee reported: the library provided movies for the city campground guests; more campers are using the library; the library has collected more in fines than they had expected; will now offer books on tape starting in October.
- F. Fire Board – Clary reported the new buildings roof is on and doors are in, they are behind schedule but moving along. Maike informed members she was contacted by Melinda Shepard regarding the financials of the fire board and is concerned with the amount of money they seem to be stockpiling.
- G. Planning Commission – Pam Chaffee thanked the board for approving the Comprehensive Plan and informed them she would remove the strikeouts and revise the index before providing it to the entities. Trustee Chaffee said the planning commission is now going over the zoning ordinance section by section and stated although it has not been a problem they are concerned it could be in the future.
- H. ZBA – Chaffee noted ZBA meets on September 23rd at 3:00pm to review the application for agricultural land use variance on 40th and Poplar.
- I. Supervisor – Maike talked to Kelly from road commission and was informed they will not make it to Oak Street for at least 5 more years unless the township helps out. Maike spoke with Judy Baker from Big Prairie Township and Baker stated they are meeting at noon on September 24th at which time Big Prairie/Everett Cemetery will be presented with a check for \$10,000 for prairie restoration. The next Cemetery meeting is in November. Maike reported she received a letter from Hubbard Law stating the lawsuit has been decided in favor of the municipalities.
- J. Clerk – Wright reminded members it's time to advertise for snow plow bids. **Motion by Maike, 2nd by Wright to place an ad in the Times Indicator the first two weeks of October seeking snowplow bids. All ayes, motion carried.** Wright questioned as to whether or not members wanted to do a newsletter. The board agreed they would do a newsletter. Clerk asked members to have their stuff for the newsletter to her by the October meeting.
- K. Treasurer – nothing.

- L. Trustees – Chaffee informed members the street light on Oak and Baseline was burned out. Maiké will contact Consumers in regards to the light and also inquire about a led replacement.
- M. Other Committee Reports – none.
- 11. PUBLIC COMMENT – Laurel Breuker gave her annual report from the County Clerks Office.
- 12. MEETING ADJOURNED at 9:00 p.m.

Submitted by Melissa Johnson – Deputy Clerk