

Everett Township Board
Regular Meeting

June 18, 2013, 7:00p.m.
Township Hall
1516 E. 8th Street, White Cloud, MI 49349

MINUTES

1. CALL TO ORDER – Supervisor Judy Maike called the meeting to order at 7:02 p.m.
2. ROLL CALL – Members Present: Supervisor- Judy Maike, Clerk- Roshelle Wright, Treasurer- Gloria Reyes and Trustee- Curtis Chaffee.
Members Absent: Trustee- Donald Clary.
Staff Present: Deputy Clerk- Melissa Johnson, Building Maintenance- Jim Maike, Planning Commission Member- Ralph Zimmerman, Transfer Station Attendant- Ken Granger.
3. PLEDGE OF ALLEGIANCE.
4. PUBLIC COMMENT – none.
5. AGENDA APPROVAL – Motion by Wright, 2nd by Chaffee to accept the Agenda with the addition of Transfer Station under new business. All ayes, motion carried.
6. MINUTES APPROVAL - Approval of Regular Meeting Minutes of May 20, 2013. Motion by Wright, 2nd by Chaffee to approve said minutes as written. All ayes, motion carried.
7. UNFINISHED BUSINESS
 - A. Road Projects – the road commission has already started work on 16th Street.
8. NEW BUSINESS
 - A. Transfer Station – free dump day was discussed at length. Supervisor Maike called Allied Waste and requested an explanation of the bill. Supervisor also called some other townships to find out if they offer free day and how they do it. Maike would like to get bids for next year and also separate scrap metal. The transfer station review committee will begin meeting immediately following the regular board meetings starting in July.
9. BILLS & FINANCIAL TRANSACTIONS
 - A. Clerk presents Township Bills – Motion by Wright, 2nd by Reyes to pay bills totaling \$55,510.10. All ayes, motion carried.
 - B. Treasurer’s Financial Report – Balances as of May 31, 2013: General Fund: \$214,177.73; Trust & Agency: \$59.33; Tax Account: \$128,913.79; Fifth Third CD: \$36,736.11; Independent Bank CD (4327): \$33,391.88; Independent Bank CD (4336): \$16,051.38.
10. OFFICER’S REPORTS
 - A. Zoning Official – Written report received and attached to meeting minutes.
 - B. County Commissioner – Jim Maike reported on ORV sticker/trail permit changes and DNR property management.
 - C. Transfer Station Manager- nothing.
 - D. Building Maintenance – Jim Maike reported he and Curt Chaffee spent a few days cleaning up the township property located at 1827 S Evergreen, they are still going to remove some brush and will be cleaning the inside of the garage and making it secure. Jim is checking into seamless gutters for the addition to the hall. He is still waiting for Burns to remove her shed,

she was asked to have it gone by May 11, 2013 but has failed to do so. Chaffee contacted her last month and asked if he could have it, she said no. Chaffee will contact Ms. Burns to see what she plans to do and when.

- E. Library Board – Supervisor Maike reported the library will have the summer reading program, scholastic book fair and matinees for older people.
 - F. Fire Board – none.
 - G. Planning Commission – going over the last comprehensive plan again; zoning on M37 as mixed uses; going through the master plan; Jim would like a digital copy of the master plan if there is one in the office.
 - H. ZBA – none.
 - I. Supervisor – Judy reported on the cemetery conference she attended and informed members of an upcoming Cemetery Management training put on by MTA in July. Motion by Wright, 2nd by Maike to allow up to five people to attend the Cemetery Management training by MTA at a cost of \$79 per person. All ayes, motion carried. Maike contacted the insurance carrier and the rec hall and contents have been removed from the township policy. Supervisor also updated the existing hall coverage, as it has not been done since the new addition was built. Maike would like to review our current cell tower lease, due to lots of recent activity back there. The new copy machine has been ordered.
 - J. Clerk – Wright explained how she would like members to turn in their meeting, mileage and expenses and the forms that go with each; clerk included i-9 forms and emergency contact forms for members to fill out and return.
 - K. Treasurer –Reyes reported the Narco disbursements; informed the board she will be going on vacation and her deputy will be filling in while she is gone.
 - L. Trustees – nothing.
11. PUBLIC COMMENT – Ralph Zimmerman expressed interest in starting a recreation committee. Motion by Wright, 2nd by Chaffee to allow Zimmerman to organize a recreation committee. All aye, motion carried. Zimmerman will have an ad for clerk to publish by the next board meeting.
12. MEETING ADJOURNED at 8:29 p.m.

Submitted by Melissa Johnson – Deputy Clerk