

Rental agreement for Everett Township Hall
1516 E. 8th, White Cloud, Mi. 49349

Rules and regulations for the use of the Everett Township Hall

1. Lessee must be a resident (or property owner) of Everett Township in order to rent the hall.
2. The use of any alcoholic beverages on the premises is strictly forbidden.
3. The use, possession, sale, delivery of narcotics, hallucinogens, marijuana, or other illegal drugs is strictly forbidden.
4. Smoking or use of any tobacco products in the building is prohibited. Cigarette and cigar butts shall be put in the proper containers by the doors and not thrown on the ground.
5. No Individual or organization shall fire, discharge, or have in their possession any fireworks or other substance of any explosive nature within or upon the property of Everett township.
6. No red pop or red punch of any kind is to be served or consumed in the hall due to carpet stains.
7. The building must be vacated by all guests by 12:00 a.m. Midnight the day of rental unless otherwise authorized by the Everett Township Board.
8. Proper cleaning of the kitchen, equipment, and facilities after the use is required. The Hall and grounds shall be restored to the condition they were prior to occupancy. Failure to comply with this rule will result in the forfeiture of the deposit. If cost of repair of any damage is greater than the deposit, Lessee is responsible for any additional cost.

9. Cleanup of the hall and ground is to be completed by midnight of the day of the rental agreement. All trash and garbage shall be hauled away by the lessee.
10. There shall be no decorations of any kind attached to the ceilings, walls, or light fixtures. No nails or staples shall be used at any time and no tape shall be used on the surface of the tables.
11. Table setting services is not provided by the township. However, 15 (2x8) tables and chairs are included in the hall rental. Any of our tables and chairs are not to be used off location of the township.
12. The telephone is to be used for emergency uses only. Any other calls made may be charged to the lessee.
13. Everett Township assumes no responsibility for any material, equipment, foodstuff, or beverages transported to the Hall for this contract.
14. Should the lessee or any of his/her invites or guests be hurt or injured on the premises by any other guest or invitee, the township is hereby relieved from any and all liability and should any action be brought against the township, the lessee hereby agrees to hold the township harmless from any and all damages. A written report of any injury must be filed with the township if anyone is injured.
15. Rent for the hall is \$100.00 per day with a \$100.00 deposit per time. Rent and deposit are to be paid in two separate checks. Deposit will be returned after the hall is inspected for damage and cleaned, normally within 5 days.

I have read the above rules and regulations for the use of Everett Township Hall and agree to comply with the same.

Rental date: _____

Approximate number attending: _____

Signed: _____ Date: _____

Printed Name: _____

Phone Number: _____

I have read the above rules and regulations for the use of the Everett Township hall and agree to comply with the same.

Rental Date: _____

Approximate number attending: _____

Signed: _____ Date: _____

Printed Name: _____

Phone number: _____