

Everett Township Board

Regular Meeting

August 20, 2013, 7:00p.m.
Township Hall
1516 E. 8th Street, White Cloud, MI 49349

MINUTES

1. CALL TO ORDER – Supervisor Judy Maike called the meeting to order at 7:00 p.m.
2. ROLL CALL – Members Present: Supervisor- Judy Maike, Clerk- Roshelle Wright, Trustee- Curtis Chaffee & Trustee- Donald Clary.
Members Absent: Treasurer- Gloria Reyes.
Staff Present: Zoning Administrator- Robert Hall, Transfer Station Attendant- Ken Granger, Planning Commission Member- Ralph Zimmerman, Deputy Clerk- Melissa Johnson, Building Maintenance- Jim Maike.
3. PLEDGE OF ALLEGIANCE.
4. PUBLIC COMMENT – none.
5. AGENDA APPROVAL – Motion by Clary, 2nd by Chaffee to accept the Agenda as presented. All ayes, motion carried.
6. MINUTES APPROVAL - Approval of Regular Meeting Minutes of July 16, 2013. Motion by Clary, 2nd by Wright to approve said minutes as written. All ayes, motion carried.
7. UNFINISHED BUSINESS
 - A. Picnic table/benches – Motion by Wright, 2nd by Chaffee to approve up to \$500.00 for the purchase of a picnic table and supplies to anchor and stabilize it. Upon roll call vote the following voted Aye: Wright, Maike, Chaffee, & Clary. Nay: none. Abstain: none. Motion carried.
 - B. Township Sign- tabled until next month.
 - C. October Open House- will be held on October 19, 2013 from 12:00pm to 3:00pm. Shirts have been ordered.
8. NEW BUSINESS
 - A. Ad for Snowplow bids- Clerk will post ad in the Hi-Lites and Times Indicator in the next two issues, with bid deadline on October 14, 2013.
 - B. Tower Contract- Supervisor will contact MTA and find a lawyer who specializes in tower leases to review the lease.
 - C. Insurance Coverage – Insurance Coverage for the Cemetery is being paid by Everett Township. Big Prairie Township previously agreed to reimburse Everett Township for their half of the cost of the Cemetery Insurance. It has come to Maikes' attention that Big Prairie has been reimbursing Everett Township with funds from the Cemetery Funds not Big Prairie Township Funds. Maike reminded members that the Cemetery has its own budget and is its own entity and therefore would like to remove the Cemetery from Everett's insurance policy next year. Maike will also be shopping around for insurance before renewing another contract with the townships current insurance carrier. Wright informed the Board flags were stolen from the Veteran's Memorial and does not believe the Memorial is covered under the insurance policy. Supervisor Maike will contact Tim Frisbee to see if a police report was filed regarding the incident.
9. BILLS & FINANCIAL TRANSACTIONS
 - A. Clerk presents Township Bills – Motion by Wright, 2nd by Chaffee to pay bills totaling \$13,915.43. All ayes, motion carried.

- B. Treasurer's Financial Report – Balances as of July 31, 2013: General Fund: \$158,741.96; Trust & Agency: \$59.33; Tax Account: \$63,255.56; Fifth Third CD: \$36,736.11; Independent Bank CD (4327): \$33,391.88; Independent Bank CD (4336): \$16,051.38. Motion by Chaffee, 2nd by Wright to accept Treasurer's financial report. All ayes, motion carried.

10. OFFICER'S REPORTS

- A. Zoning Official – Written report received and attached to meeting minutes. Motion by Wright, 2nd by Chaffee to pay \$79.00 to MTA for Hall to attend Part II of the Hot Topics in Zoning & Planning on August 27 in Gaylord. All ayes, motion carried.
- B. County Commissioner – Commissioners are working on the County Budget, which is approximately \$600,000 short.
- C. Transfer Station Manager- Granger reported everything is good at the transfer station. Granger asked for more money bags for transporting. Supervisor Maike informed Granger and the Board she received a nice appreciation letter in regards to Ken and his hard work.
- D. Building Maintenance – Jim Maike stated he preferred benches to a picnic table; informed members the paint and trim will be finished before the open house; he purchased a lockable storage cabinet for supplies and it has been placed in the hallway between the bathrooms; questioned the Board once again about the shed behind the Hall owned by previous supervisor Burns, he would really appreciate it removed from the premises, as it is falling apart and filled with bee hives.
- E. Library Board – nothing new.
- F. Fire Board – Supervisor Maike reported the Fire Board paperwork has been finalized and hopes to be breaking ground soon on the new building.
- G. Planning Commission – Zimmerman stated the PC will need someone to do typing when they begin updating the Master Plan. Clerk Wright volunteered to do the typing. Zimmerman reminded Clerk they still need another member.
- H. ZBA – Meeting September 16th at 6:00pm regarding the Penland rebuild.
- I. Supervisor – Maike reported she received a letter from Jon Bumstead requesting a link be added to him on the township website; received FEMA maps; reported the August 14 WC Revitalization meeting went well and will be meeting again on September 5th at 7:00pm at the county building in the commissioners room.
- J. Clerk – nothing.
- K. Treasurer – absent.
- L. Trustees – Clary reported there are two trees growing in the road right away on Poplar south of 40th Street; Supervisor Maike will contact Kelly at the Road Commission. Chaffee requested members help identify old abandoned houses and buildings that are collapsing in the township, so the Zoning Administrator can address the property owners.
11. PUBLIC COMMENT – Zimmerman reported on the first Recreation Committee meeting. There were 10 people who attended. Currently they are getting organized & building a foundation. Pam Chaffee is working with Trail Groups, as there seems to be quite an interest for an equestrian trail in our area.
12. MEETING ADJOURNED at 8:16 p.m.

Submitted by Melissa Johnson – Deputy Clerk