

# Everett Township Board Regular Meeting

September 17, 2013, 7:00p.m.  
Township Hall  
1516 E. 8<sup>th</sup> Street, White Cloud, MI 49349

## MINUTES

1. CALL TO ORDER – Supervisor Judy Maike called the meeting to order at 7:00 p.m.
2. ROLL CALL – Members Present: Supervisor- Judy Maike, Clerk- Roshelle Wright, Treasurer- Gloria Reyes, Trustee- Curtis Chaffee & Trustee- Donald Clary.  
Members Absent: none.  
Staff Present: Deputy Clerk- Melissa Johnson, Building Maintenance- Jim Maike.
3. PLEDGE OF ALLEGIANCE.
4. PUBLIC COMMENT – Marion Shook addressed the Board again regarding her cemetery deeds. She purchased plots 17months ago and was told by Tim Frisbie she would receive her deeds in 30 days. Mrs. Shook has yet to receive any deed Clerk Wright will contact Judy Baker from Big Prairie Township and request the issue be resolved.
5. AGENDA APPROVAL – Motion by Maike, 2<sup>nd</sup> by Clary to accept the Agenda as presented. All ayes, motion carried.
6. MINUTES APPROVAL - Approval of Regular Meeting Minutes of August 20, 2013. Motion by Chaffee, 2<sup>nd</sup> by Clary to approve said minutes as written. All ayes, motion carried.
7. NEW BUSINESS
  - A. Scott Faulkner, Newaygo Pathways – Scott Faulkner (Wayne Meyer and Ryan Coffee) presented the Board with a power point presentation introducing the Newaygo County Pathway System. They requested a formal Board Resolution of Support, as needed by the Fremont Area Foundation to show interest in a Pathway System from townships and cities within the county and begin an engineering study. Motion by Maike, 2<sup>nd</sup> by Chaffee to approve Resolution 2013-08 supporting the concept of a multi-jurisdictional pedestrian and bicycle friendly pathways system and committing to working collaboratively with other area jurisdictions, business and organizations toward the goal of defining a pathway project within our jurisdiction. By roll call vote the following voted Aye: Maike, Wright, Reyes, Chaffee, Clary. Nay: none. Abstain: none. Motion carried. Curt Chaffee was named the townships liaison person.
  - B. Snowplow Bids – one bid was received and opened. Motion by Wright, 2<sup>nd</sup> by Reyes to accept the bid from T & J's Lawn Sprinkling Co for \$35.00 per push at the hall and \$35.00 per push at the transfer station for the 2013-14 winter season. All ayes, motion carried.
  - C. Gloria CD – Treasurer Reyes needs a letter on township letterhead to Fifth Third Bank stating that Janice Parrish has resigned (passed away), designating Gloria as the township representative in regards to the certificate of deposit the township has with them. Clerk will write letter for Treasurer.

- D. Audit – Clerk noted the schedule of findings and responses in each members meeting packet. Clerk Wright asked members to review the schedule and a special meeting be scheduled to address the response section to the schedule. Special meeting is scheduled for Thursday, September 26, 2013 at 10:00am. Derek will attend and address the Board at the October 2013 Regular Board Meeting.
  - E. Resolution 2013-09 (closing 226 transfer station fund) - Motion by Wright, 2<sup>nd</sup> by Reyes to approve Resolution 2013-09 Transfer of Funds - Closing 226 Transfer Station fund. By roll call vote the following voted Aye: Maike, Wright, Reyes, Chaffee, Clary. Nay: none. Abstain: none. Motion carried.
  - F. Resolution 2013-10 (closing 542 building inspection fund) - Motion by Wright, 2<sup>nd</sup> by Reyes to approve Resolution 2013-10 Transfer of Funds – Closing 542 fund. By roll call vote the following voted Aye: Maike, Wright, Reyes, Chaffee, Clary. Nay: none. Abstain: none. Motion carried.
8. UNFINISHED BUSINESS
- A. Picnic Table - tabled.
  - B. Township Sign - tabled.
  - C. Tower Contract – tabled.
  - D. October Open House – to be held Saturday, October 19, 2013 from noon to 3:00pm. Supervisor Maike will get invitations out this week. It was decided board members will donate punch and cookies for the open house.
  - E. Record of Capital Expenses (Years 2005, 2006, 2007) – tabled.
9. BILLS & FINANCIAL TRANSACTIONS
- A. Clerk presents Township Bills – Motion by Wright, 2<sup>nd</sup> by Maike to pay bills totaling \$105,422.66. All ayes, motion carried.
  - B. Treasurer’s Financial Report – Balances as of August 31, 2013: General Fund: \$147,193.73; Trust & Agency: \$3,080.93; Tax Account: \$48,302.42; Fifth Third CD: \$36,736.11; Independent Bank CD (4327): \$33,391.88; Independent Bank CD (4336): \$16,051.38. Treasurer’s report received.
10. OFFICER’S REPORTS
- A. Zoning Official – Hall attended part 2 of the Hot Topics in Zoning & Planning in Gaylord. The class focused on the relationship of the zoning ordinance to the master plan (updating/amending), fracking issues & brief update on zoning and planning court cases.
  - B. County Commissioner – Jim Maike reported - county is still struggling with health care options; \$60,000,000.00 budget passed; an expressed interest in an equestrian trail in Newaygo County.
  - C. Transfer Station Manager- none. Chaffee suggested the TS committee get together soon and review operations and costs/fees.
  - D. Library Board – Supervisor Maike informed members the Library passed a new rule banning the use of e-cigarettes inside the building; still showing movies for the older people on the 2<sup>nd</sup> Thursday each month; library usage has increased; now offering free downloadable music and books. Chaffee inquired as to how many Everett Township residents use the library, Maike will look into.

- E. Fire Board – Supervisor Maike had a few questions regarding the Fire Board agreement. Ground breaking ceremony will be September 25, 2013 at 5:30pm.
  - F. Planning Commission – Jim Maike reported PC is still working on the M37 corridor mixed use and commercial. PC still needs someone to do their typing.
  - G. ZBA – the Penland rebuild will be allowed with special requirements. Supervisor requested ZBA meeting minutes are included in next month’s meeting packets.
  - H. Supervisor – Maike reported the County will hold an open house on Oct.1<sup>st</sup> in the Board of Commissioners room from 3-5pm pertaining to NC FEMA Flood information and from 6-8pm is the Public Flood Risk information open house.
  - I. Clerk – nothing.
  - J. Treasurer – Reyes requested a new computer for her deputy. Motion by Wright, 2<sup>nd</sup> by Chaffee to allow Treasurer to spend up to \$550.00 to purchase a new computer with data transfer for her deputy. All ayes, motion carried.
  - K. Trustees – Chaffee questioned why there were interest charges on the credit card bill. Clerk informed him the problem has been fixed with the due date.
  - L. Building Maintenance – Jim Maike reported the hallway and bathrooms have been painted and he installed a lockable cabinet in the hallway for supplies; noted that the parking lot could use some work, holes need to be fixed and cracks should be hot sealed. Maike questioned as to whether or not there are still funds available for Chaffee and him to complete the cleanup on the M37 property. Clerk will look into and let them know.
11. PUBLIC COMMENT – none.
  12. MEETING ADJOURNED at 9:53p.m.

Submitted by Melissa Johnson – Deputy Clerk